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Minutes

On 20th of October 2016, a meeting was held with the Chairman of the Ethics Committee. As a result of the meeting, we agreed in the followings:

- 1.) The tasks of WP2 only required statistical and scientific literature analysis. Therefore, it may not concern any ethical issue regarding the members of the vulnerable group, except, how a comprehensive analysis could be provided based upon the fragmentary datas.
- 2.) Under WP3, the best practices and successful initiatives in adult education should be chosen. In order to reach this goal, the current datas should be complemented by interviews and focus-group conversations. This issue represents an ethical challenge, and we are obliged to the followings,
 - a.) we comply with the rules of personal and sensitive data management, with university regulations, which are strict,
 - b.) without written consent we cannot manage any personal data, and any data of a vulnerable group member, following the analysis, shall be anonymized,
 - c.) the subject should be duly informed regarding data management prior to interviewing, focus-group conversation,
 - d.) if any record is made (audio data), a consent is required, and the record can be kept until the end of the analysis, then it shall be destroyed.
- 3.) WP 4 represents similar challenge as WP 3, because the communication patterns between training centres and target group and within the target group, could only be revealed by individual data collection and conversation. The abovementioned requirement will be used in order to minimize the risks.
- 4.) As general rule, regarding any further issue, which may arise, the research shall comply with the effective Hungarian law, in particular with the data protection rules.

Józsa Zoltán (Chairman of Ethics Committee)

Tóth Judit (Local Coordinator)

Merkovity Norbert (Post-doctoral Research Fellow)

Made by: Pongó Tamás (Pre-doctoral Research Fellow)