



## **DATA PROCESSING INFORMATION**

in connection with  
**IV. CourseRUN -Be the Champion of Coursera!  
competition**

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This Data Processing Information is a summary of the information you need to know about how we will use, safeguard your personal data under General Data Protection Regulation (GDPR) during our **IV. CourseRUN -Be the Champion of Coursera! competition.**

### **1. Who can you turn to?**

The data controller in connection with the data processing of the **IV. CourseRUN -Be the Champion of Coursera! competition:**

**Directorate for Academic Affairs (name of the data controller)**

Name of contact person: Dr. Lilla Kocsis

Address: 6720 Szeged, Dugonics square 13.

Phone: +36 (62) 546-816

E-mail: [kocsis.lilla@szte.hu](mailto:kocsis.lilla@szte.hu)

Webpage: <https://u-szeged.hu/oktig/english/directorate-for-academic>

Name and contact details of the data protection officer: see point 11.1. of this Data Processing Information.

The University of Szeged qualifies as data processor for the data processing of the **IV. CourseRUN -Be the Champion of Coursera! competition.** The University of Szeged handles concrete data processing through its organizational unit below.

**University of Szeged**

**Directorate for Academic Affairs(data processor organizational unit)**

Name of contact person: Dr. Lilla Kocsis

Address: 6720 Szeged, Dugonics square 13.

Phone: +36 (62) 546-816

E-mail: [kocsis.lilla@szte.hu](mailto:kocsis.lilla@szte.hu)

Webpage: <https://u-szeged.hu/oktig/english/directorate-for-academic>

Name and contact details of the data protection officer: see point 11.1. of this Data Processing Information.

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Please do not hesitate to contact us if you have any questions regarding data processing.

### **2. What are the main legal rules?**

We inform you that your personal data will be processed in compliance with

- Regulation (EU) 2016/679 of the European Parliament and of the Council on the Protection of Natural Persons with regard to the Processing of Personal Data and on the Free Movement of Such Data, and Repealing Directive 95/46/EC (GDPR), and



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- Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information

### 3. Does University of Szeged have a Data Protection Code?

Yes. The Data Protection Code of the University of Szeged is available at the following link:  
<http://www.u-szeged.hu/szabalyzatok>

### 4. What data processing are we implementing?

The following data processings take place during **IV. CourseRUN -Be the Champion of Coursera! competition** – 1. registration 2. certification transfer, 3. academic year ending ceremony

#### 4.1. registration

What kind of data?	Why do we collect it?	What is the lawful basis of processing?	How long do we store it?
Name	identification	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year
Neptun-code	identification	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year
Number of Coursera Certificates	evaluation	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year



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### 4.2. certification transfer

What kind of data?	Why do we collect it?	What is the lawful basis of processing?	How long do we store it?
Name	identification	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year
Faculty	identification	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year
Number of Coursera Certificates	evaluation	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year

### 4.3. academic year ending ceremony

What kind of data?	Why do we collect it?	What is the lawful basis of processing?	How long do we store it?
Name	identification	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year
Faculty	identification	the data subject has given consent to the processing of his or her personal data for one or	withdrawal of the consent or maximum 1 year



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		more specific purposes	
Number of Coursera Certificates	evaluation	the data subject has given consent to the processing of his or her personal data for one or more specific purposes	withdrawal of the consent or maximum 1 year

#### **4.4. Image and recorded voice (video recording)**

We inform you that we take an image and voice recording (video recording) of the program, in the form of recording of a crowd and in connection with public performance, as well as in the form of individual recording.

##### Data processing related to recording of a crowd and public performance

In the form of recording of a crowd and in connection with public performance, we take image and voice recording (video recording) of a legitimate interests.

According to Subsection (2) of Section 2:48 of Act V of 2013 on the Civil Code, the consent of the data subject shall not be required for recording and for the use of such a recording if the recording was made of a crowd or of an public performance. However, previous information should be given in these cases, so we fulfil the preliminary notification obligation to inform data subjects through this Data Processing Information, and through information provided at the event stating, „We would like to inform you that image and voice recording (video recording) will be taken during this event.”

As the University of Szeged is dedicated to the protection and safety of all kinds of personal data, and the respect of privacy, we inform you that we use these recording (recording of a crowd or public performance) to promote the event and for marketing purposes through the online and offline channels of the University of Szeged, especially <https://u-szeged.hu/coursera/courseraforszte> and <https://www.facebook.com/univszeged>

We inform you that you have the right to object to the recordings of a crowd or public performance

- before the program through the contact person, and
- at the program venue, notifying it for the event organizers

so that the organizers can most effectively resolve not to include you in the recording.

##### Data processing related to individual recording



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In each case, we require the consent of the data subject to produce and use any individual records, in accordance with Subsection (1) of Section 2:48 of Act V of 2013 on the Civil Code. We collect the following information for identification when entering the voluntary consent.

What kind of data?	Why do we collect it?	What is the lawful basis of processing?	How long do we store it?
Name (first name, family name)	To identify that person.	On voluntary consent.	Until the voluntary consent is withdrawn.
Birth name (first name, family name)			
Mother's name (optional, if the name does not clearly identify the person)			
<b>For person under the age of 16</b> , the holder of parental responsibility - name (first name, family name) - birth name (first name, family name) - mother's name (optional, if the name does not clearly identify the person)			
<b>In the case of incapacitated adults</b> , the legal representative's - name (first name, family name) - birth name (first name, family name) - mother's name (optional, if the name does not clearly identify the person)			
Signature of the data subject/holder of parental responsibility/legal representative			
<b>If the person giving consent (data subject/ parental responsibility/legal representative) is unable to write</b> , two witnesses are required to give consent - name (first name, family name) - permanent address (temporary residence) - signature		On a legitimate interests.	The data of the witness collected on the statement share the fate of the statement, so this data will also be processed until the voluntary consent is withdrawn.

Voluntary consent may be withdrawn at any time. We inform you that the withdrawal of consent shall not affect the lawfulness of processing before the withdrawal. In the erasure request, we will ask you for the same information as you used to give consent (cf. table above).



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The required data will be stored for a maximum of 30 days until the withdrawal (erasure) of the voluntary consent is completed. After that time, we will no longer store the revoked personal data or the erasure request.

#### **5. Who can get to know your personal data?**

In connection with **IV. CourseRUN -Be the Champion of Coursera!** competition your personal data may be disclosed to the data controller (or data processor, see point 1) organizational unit mentioned in point 1 of this Data Processing Information, as well as to those to whom your personal data is given over or transferred (jointly: recipients).

##### 5.1. Giving over of data within the organization

We do not give over data within the organization.

##### 5.2. Transfer of data outside the organization

We do not transfer data either inland or abroad.

The data about you will only be processed by persons designated by data controller as specified in point 1, for the purpose, lawful basis and the storage period specified in point 4.

#### **6. Do we resort to a data processor?**

No, we do not resort to a data processor.

#### **7. Is there an automated decision making during data processing?**

No.

#### **8. What are the legal consequences for non-disclosure?**

*If the provision of data is voluntary, there will be no adverse legal consequence for not providing it, merely not participating in that program.*

#### **9. What rights do you have?**

You have the rights below for **IV. CourseRUN -Be the Champion of Coursera!** :

1. right to be informed – you have the right to ask for information on the processing of your personal data. We ensure your right to be informed by preparing and publishing this Data Processing Information.
2. right of access – you have the right to request personal information and a copy of the personal data we handle.
3. right to rectification – should you find inaccuracies in your personal data processed by us, you have the right to ask for rectification.
4. right to withdraw the voluntary consent, and the right to erasure – voluntary consent may be withdrawn at any time. We inform you that the withdrawal of consent shall not affect the



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lawfulness of processing before its withdrawal. If processing of data is based on your voluntary consent and there is no other lawful basis for data processing; or following the objection when the processing of data is based on the legitimate interests or public task and there are no overriding legitimate grounds for the processing, then you can ask for the erasure of your personal data.

5. right to object – you have the right to object against data processing based on legitimate interests or public tasks at any time.

6. right to restrict processing – you have the right to ask for the restriction of the processing of your personal data, e.g. after you find inaccuracies in your personal data, you can ask for restriction of processing while the data controller is checking the data, or e.g. exercise of legal claim.

7. right to data portability – in automated data processing, if data processing is based on voluntary consent or contract and you need your personal data, we will give your personal data processed to you.

8. right to legal remedy – every data subject has the right to legal remedy in case of an infringement.

#### **10. What remedies can you make?**

11.1. You can turn to the data protection officer (DPO) of the University of Szeged:

**Dr. Dóra Lajkó**

Address: University of Szeged, Rector's Office, Data Protection Office

H-6720 Szeged 13 Dugonics Square, 3rd floor, room 304

Phone: +36 (62) 342-376, +36 (62) 544-000/2376

Email: [dpo@szte.hu](mailto:dpo@szte.hu)

11.2. You can lodge a complaint with the Hungarian National Authority for Data Protection and Freedom of Information:

**Hungarian National Authority for Data Protection and Freedom of Information**

Address: H-1055 Budapest, Falk Miksa utca 9-11.

Mailing address: H-1363 Budapest, Pf. 9.

Phone: +36 (1) 391-1400

E-mail: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)

11.3. You can turn to Court

Depending on the nature of the unlawful data processing you are experiencing, you may institute legal action, even against the Authority. You can find out about the possibilities, methods and forums for starting a lawsuit at the following website: <https://birosag.hu/birosagi-szervezetek>

#### **11. Does the University of Szeged have a DPO?**

Yes. The contact details of the data protection officer (DPO) of the University of Szeged can be found in point 11.1. The DPO acts as a contact point between you and the University of Szeged.