

**(name of organization)**

..... 2017, Szeged

(address of organization)

**Dear.....,**

We hereby inform you that pursuant to Article 41 (6) of Act CXCV of 2011 on Public Finances, which entered into force on 1<sup>st</sup> January 2014, the University of Szeged shall only enter into contracts and perform payments upon its contracts, if the contracting party has previously provided the University with a Transparency Declaration.

Therefore, please, fill out the Transparency Declaration form attached to this letter by providing accurate information about your organization and return it to us as soon as possible. Please, select the relevant declaration form based on the legal status of your organization: business organizations, civil society organisations / water works associations, and establishments enumerated by law as de jure transparent.

If you fulfil your legal obligations by filling out and returning to us the Transparency Declaration, thereby you as a representative of your organization make a declaration on the relating data, your organization will be qualified as a “transparent organization” pursuant to Article 3 (1) of Act CXCVI of 2011 on National Assets, and will be fully eligible to enter into contracts with and receive payments from the University of Szeged.

Thank you for your cooperation.

With best regards:

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University of Szeged